

# AMARGOSA VALLEY TOWN BOARD AGENDA

ITEM # SUBJECT

January 30, 2014

## MINUTES

Joe Cohan, Chairman  
Trevor Dolby, Town Clerk  
John Bosta, Member  
Doc McNeely, Vice Chairman  
Tom Smith, Member

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

**Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office in writing or call (775) 372-5459 prior to the meeting. To receive a complete copy of the agenda and supporting documentation contact: Mike Cottingim, Town Administrator at 775 372 5459 or [town@amargosavalley.com](mailto:town@amargosavalley.com). Town Office at 821 E. Farm Road, Amargosa Valley, NV. 89020.**

### AMARGOSA VALLEY TOWN BOARD

- 1 Pledge of Allegiance

*Led by Joe Cohan*

- 2 General Public Comment (Three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item.

*Joe Cohan introduces Britton Hoffman a new deputy to Amargosa Valley with the Nye County Sheriffs office*

*John Bosta – What is your schedule*

*Britton – Varies*

*Britton discusses what he likes about small towns*

- 3 **For Possible Action – Discussion and Deliberation.** Approval of Agenda for January 30<sup>th</sup>, 2014.

*Motion by Tom Smith to approve Agenda subject to pulling 9C – 9I and 9J.*

*2<sup>nd</sup> by Doc McNeely*

*Motion passes 5-0*

- 4 For Possible Action – Review and Possible approve minutes of Amargosa Valley Town Board meeting on December 19, 2013...

*Motion by Doc McNeely to accept minutes as presented*

*2<sup>nd</sup> by Tom Smith*

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*Motion passes 5-0*

5 Fire Department Report

*Report presented by Amy Mills new Fire Chief with Amargosa Firefighters Association. We are planning some new training programs. We will have 4-5 classes in the next few months.*

6. Town Office Report

A. Update on actions of AVTB Meeting on December 19, 2013

*See attached*

B. Budget Report

*See attached*

C. **For Possible Action** – Approval of Town Vouchers

*Motion by John Bosta to approve vouchers as submitted*

*2<sup>nd</sup> by Doc McNeely*

*Motion passes 5-0*

D. **For Possible Action** – Major Purchases

7 Committee Reports

A. Human Resources *Joe Cohan – No Meetings*

B. Tourism/Economic Development *Tom Smith – We have a meeting scheduled for February 11<sup>th</sup> at 12:00 PM We have added Tim Jacobs and Dave Hall to the committee*

C. Cemetery *Lisle Lowe we had a meeting on January 13<sup>th</sup>.*

*Joe Cohan – The Cemetery Board should come to us with any questions.*

*Lisle – Do we have a budget?*

*Trevor – Come to us with questions and we can supply funding*

*Doc – We are an elected Town Board. This Board is authorized to authorize expenditures and we need to stay within our budget.*

*Trevor – We need an outline on how you want to spend the money.*

D. Planning *Dave Hall – We have a meeting February 11<sup>th</sup> at 7 PM. Electing officers – Working on 2014 Area Plan with Cheryl Beeman from Nye County Planning.*

E. Amargosa Desert Memorial Garden *No One Present*

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- 8 For Possible Action - Board Member's Comments (This item limited to announcements or Topics/issues proposed for future workshops/agendas).

*John Bosta – The Street sign at Valley View and 95 is due to be installed soon . Dave Fanning says NDOT is going to put the sign up.*

*Joe Cohan – Talked to Steve Maher with NDOT and they are making new signs for valley view and 95.*

*Curt Stengel – Will they be putting up intersection ahead signs?*

*Carmen Brown – We are having Movie Nite on January 31<sup>st</sup>. We had a 4-H meeting last week. Lots of new attendees. We want to see a science project come out of the 4-H club. Next Arena event is March 1<sup>st</sup>. We need volunteers for Ms. Amargosa.*

*Cemetery Clean up is April 5<sup>th</sup>.*

*Tom Smith – To Manny and Rosa I checked into the Affordable Health Care Act.*

*Joe Cohan – I would like to see a Sculpture in the Park contest*

*Trevor – Carmen and Georgeanne are the contacts for Amargosa Days.*

9. General Business

- A. **For Possible Action – Discussion and Deliberation.** Joe Cohan – Review closed circuit security systems for Fire Department Hall #1 and #1, Park Maintenance Building and Community Center. Establish a budget for system . Establish a policy on when the system is in use. Make sure system is set up properly so that evidence can be used in the event of a theft.

*Joe Cohan we need more information*

*Trevor - Costco has a system for sale. It requires running cable*

*Motion by Joe Cohan to drop the item till more info is gathered*

*2<sup>nd</sup> by Tom Smith*

*Motion passes 5-0*

B. **For Possible Action – Discussion and Deliberation.** John Bosta – Emergency Generator to provide power to Community Center Complex in the event of loss of electricity. Costs to consider – Purchase of generator – Shipping – Installation – Security – Site Preparation – Fuel Storage – Size and Capacity of Generator –

*Motion by John Bosta to purchase the Cummins Generator proposed for \$29,750 – 150 KW to provide back up power to Community Center complex in the event we lose electricity.*

*2<sup>nd</sup> by Tom Smith for discussion only*

*Joe Cohan – We need to look at options to pay for this. Grants etc.*

*Ed Munton – How many KW's are we looking at*

*Jack Sypolt – Consumption during the summer is 100 KW. 150 KW gives us room to expand plus we will have extra costs. We should look at some sort of matching grant. They would be a good thing to have.*

*Bob Little – Why don't we tie into the solar project*

*Doc McNeely – We need to design a total package with plans etc. Parts do add up.*

*John Bosta – I thought we had a plan when we bought the transfer switch. We have money now and need to buy now. The County may come in and take over our reserves.*

*Trevor Dolby – we need to look at all options*

*Joe Cohan – We have a motion and a 2<sup>nd</sup>.*

*All in Favor?*

*Yes – 1*

*No – 4*

*Motion fails*

- C. **For Possible Action – Discussion and Deliberation.** Retain Mike Cottingim as a vendor to perform duties of Town Administrator until a replacement is selected.

***PULLED***

- D.. **For Possible Action – Discussion and Deliberation.** John Bosta – Appoint Interim Town Administrator. Establish Rate per hour and hours worked per week. This will be an at will position.

*John Bosta – we need someone to fill the position. We are legislators and do not need to get involved in day to day operations.*

*Tom Smith – Mike has worked for the town and will continue to help us.*

*Doc McNeely – There is a letter in this months newsletter from Tom Smith and I would like to 2<sup>nd</sup> his comments. Mike does send us notices about what is going on in the town and with Nye County.*

*John Bosta – We are legislators we adopt policies. We hire administrators. All Mike has done is fulfill our directions.*

*Nita Fuller – This town started from scratch two years ago. If Mike is not upsetting somebody he is not doing his job.*

*Trevor – We have given mike Authority to run the Town.*

*No Motion – No 2nd*

- E. **For Possible Action – Discussion and Deliberation.** Tom Smith – Promoting the Big Dunes as a tourist site. And Promoting area business' to people using the Dunes.

*Tom Smith – I worked with Doc McNeely on the Tourism Committee and we want to promote the Dunes. If the BLM has a plan we want to be part of that. We want Amargosa Valley to gain from tourism and the people that use The Big Dune. We are looking at other projects to attract tourism to our community. Please contact me with your suggestions.*

*Jack Sypolt – I have had a buggy since 1956. We should look at a small motel and Rv area which could include trailer and buggy parking.*

*Nita Fuller – The Dunes gets a lot of runs for medical issues. We should look at a way to make money from that. Can we charge for making runs or do we have to deal thru the BLM?*

*Richard Glassow – We used to have a Dunes Clean up project a few years ago. We should look at doing that again.*

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*Doc McNeely – Allen Lynn used to be in charge of that. He lives in Beatty now.*

*Dave Hall – We used to do a soft billing when I was with the fire department in Ohio. We would send the bill to the insurance company.*

*John Bosta – There was supposed to be a park built at the Dunes. It was a project between BLM and Nye County. We do not have an agreement with BLM. TV Crews have used the Dunes before.*

*Nita Fuller – There are a number of groups that use the Dunes.*

F. **For Possible Action** – Approve winning bids and awarding of vehicles from sealed bid.

GMC	\$609.99	Gary Giamberesi
FORD	\$888.88	Morgan Lynn

*Motion by Doc McNeely to approve winning bids as stated*

*2<sup>nd</sup> by John Bosta*

*Motion passes 5-0*

G. **For Possible Action – Discussion and Deliberation.** Jack Sypolt approve purchase of building materials for building out the interior of the Emergency Operations Building.

*Jack Sypolt – This facility will be used by all emergency services*

*Motion by Doc McNeely – Add a line item for the 2014-2015 budget for \$2,500 to reimburse for receipts to build project*

*2<sup>nd</sup> by Tom Smith*

*Motion pulled*

*Motion by Doc McNeely - Reimburse \$2,500 for construction materials for build out of EOC building. Subject to receipts.*

*Motion Pulled*

*Motion by Doc McNeely to use \$2,500 from General Funds to be spent by Town on materials for the EOC Building*

*2<sup>nd</sup> by Trevor Dolby*

*John Bosta – What is important is that this will be a command center for the town.*

*Motion passes 5-0*

- H. **For Possible Action – Discussion and Deliberation.** Trevor Dolby – Authorize Monetary Incentives to New Amargosa Valley Volunteer Fire Department Chief – Amy Mills. Program to be reviewed in 60 days to determine value.
- \$25.00 For each monthly AVVFD meeting that she attends and chairs.
  - \$25.00 For each training meeting that she develops, conducts and attends. (maximum 1 per month)
  - \$25.00 For each AVTB meeting that she attends and makes the Fire Department Report in uniform.
  - \$25.00 For every preplan that she develops that has not already been developed with a retail, industrial, commercial or agricultural concern within our district.
  - \$100.00 For every mutual aid agreement that she develops with adjacent districts
  - \$100.00 For every new applicant (non-family) who attends three consecutive AVVFD business meetings and is voted into the department. Maximum 20 new members.

*Trevor reviews each part of Agenda item.*

*Motion by Trevor Dolby to approve all 6 items to incentivize the chief as listed above.*

*2<sup>nd</sup> by Tom Smith*

*Joe Cohan – This is a volunteer department. I do not feel they should be paid.*

*Tom Smith – I would like to see something at the end of the year as a gratuity.*

*John Bosta – We need to look at our Ordinance to see if there are any conflicts.*

*Jack Sypolt – I can understand the frustration of getting equipment to the site. There are jobs to be done without being a firefighter. I am going to pass out applications. We need volunteers.*

*John What is the status of the shirts we ordered.*

*Nita – The chief position is a full time job. Maybe we should just pay her for 8 hours for 1 day a week.*

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*Britton Hoffman – When I was in a small town somehow the people got paid for their runs. It would benefit us to pay our firefighters.*

*Nita – We used to get stipends for runs. We gave them up to have an employee in the fire hall*

*Call for the vote*

*In Favor 2 Trevor Dolby Tom Smith*

*Nay 3 John Bosta – Doc McNeely – Joe Cohan*

*Motion fails*

F... For Possible Action – Closure of meeting, pursuant to NRS 288.220 for purposes of discussion regarding labor negotiations, issues and other personnel matters.

***PULLED***

G.. For Possible Action – Discussion and Deliberation on labor negotiations, issues and other personnel matters presented in closed meeting

***PULLED***

11 GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item.

*Tony Guerra – There is a lot of garbage blowing around the dump site. The wind is blowing the trash. How do we get the extra trash picked up?*



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*Doc McNeely – Talk to Dave Fanning with Nye County public works.*

*Skip Piffer – Regarding the previous comments about the price of propane. When you compare our expenses to last years you will see that we have reduced the cost from last year.*

*Doc McNeely - It is with deep regret and a lot of thought . That my wife and I need to get closer to our kids and grand kids. We are moving to Olympia Washington. I am therefore tendering my resignation from the AVTB effective February 1, 2014.*

12 For possible Action –Adjournment

*Motion by John Bosta to Adjourn*

*2<sup>nd</sup> by Tom Smith*

*Motion passes 5-0*

6A

TOWN OFFICE REPORT 01-23-2014

CLOSED BID AUCTION FOR VEHICLES

GMC	609.99	GARY GIAMBERESI
FORD	888.88	MORGAN LYNN

COVER FOR THE PARK STILL WORKING ITS WAY THRU SYSTEM *done*

BUDGET PROCESS HAS STARTED FOR 2014-2015 FISCAL YEARS

EXPENDITURE STATUS REPORT THRU 12-31-2013

6B

6 MONTHS INTO FISCAL YEAR

ADMINISTRATION	40%
PUBLIC SAFETY (FIRE)	39%
TOTAL TOWN	40%

THIS IS VS THE ADJUSTED APPROPRIATIONS.

16 PAGE PRINT OUT IS AVAILABLE THRU THE OFFICE

*John in PRMP*

→ Attended OML of Trevor - Amy - Dan  
Interesting that STATE gov't & Fed's  
do not have to comply

Letter from 1st Solar in R & S  
Checked w/ Laura & Melanie of 1st Solar  
our project on track - will be here in a  
few months to update us.

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Apprae Vouchers

60

# The Town of Amargosa Valley Summary of Bills Due for Payment

23-Jan-14

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Date</u>	<u>Amount</u>
MES	452275	9/26/2013	\$ 1,287.80
EMPLOYER LYNX	19274	12/20/2013	\$ 235.00
SUBURBAN PROPANE	1487	12/20/2013	\$ 721.12
SUBURBAN PROPANE	1487-057506	12/10/2013	\$ 811.59
MOJAVE DEVELOPMENT	22422	12/15/2013	\$ 56.85
RICHARD GLASSOW	20-Dec	12/20/2013	\$ 108.00
TRI-AIR TESTING	6/1/2112	12/9/2013	\$ 117.52
RICHARD GLASSOW	12/28/2014	12/28/2013	\$ 216.00
H AND M	249238	12/22/2013	\$ 119.27
RICHARD GLASSOW	3-Jan	1/3/2014	\$ 144.00
VEA	80480004	12/27/2014	\$ 101.23
VEA	80480005	12/27/2013	\$ 15.13
VEA	80480007	12/27/2013	\$ 214.36
VEA	4520007	12/31/2013	\$ 1,112.84
VEA	80480012	12/31/2013	\$ 32.40
VEA	80480008	12/27/2013	\$ 15.13
VEA	80480009	12/27/2013	\$ 15.13
VEA	80480010	12/27/2013	\$ 33.11
VEA	80480011	12/27/2013	\$ 33.22
SUBURBAN PROPANE	1487-057506	12/24/2013	\$ 463.66
AT & T	775-372-5450	12/29/2013	\$ 22.12
AMARGOSA DISPOSAL	03-164976	1/2/2014	\$ 72.00
WAL MART		12/4/2014	\$ 32.81
LOVES'S TRUCK STOP		12/4/2013	\$ 38.58
HOME DEPOT		12/4/2013	\$ 18.01
WAL MART		12/27/2013	\$ 21.64
USPS	NEWSLETTER	12/30/2013	\$ 67.20
HOME DEPOT	TILE WORK	12/12/2013	\$ 242.69
USPS	LETTER	12/26/2013	\$ 6.11
WAL MART	VOICE REC	12/16/2013	\$ 41.36
CLINIC	MO CHARGE		\$ 2,692.00

SINCE NYE COUNTY PICKING UP DIFFERENCE THIS BILL IS DEBITED FROM OUR GENERAL FUND EACH MONTH  
#26101-10-26-02-5369

\$ 9,107.88

*John Moran*  
*Doc Jord*  
*Passes 5-0*

96.

# Amargosa Valley Emergency Operations Center

## Building Renovation Estimated Material Cost

01-30-2014

Building is about 430 sq. ft. located north of fire station next to tower.

2x4 interior framing, Drywall, Tape, Texture, and Paint.....600.00

2'x4' grid suspended ceiling.....700.00

HVAC ducting and grills.....300.00

Electrical wiring.....200.00

There is some insulation on site and some may be donated.....300.00

There is surplus lighting fixtures and HVAC equipment

from the senior center project that may be donated

to the EOC project.

Total estimate based on volunteer labor for construction.....\$2100.00

+20%  
\$2,520.00  
2 to 3 months