



AMARGOSA VALLEY TOWN BOARD MEETING

AGENDA

Amargosa Community Center

821 E. Amargosa Farm Road

Thursday

08-24-2017

7:00 P.M.

Joe Cohan, Chairman
Bob Little, Vice Chairman
Pat Minshall, Town Clerk
Deb Mendyk, Member
Jimmy Thomas, Member

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed.
NOTICE: It is anticipated that the items of business before the Town Board on August 24, 2017 will be fully completed on that date. However, should item(s) not be completed, it is possible item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.

Public Comment during the Town Board Meeting on **August 24, 2017** will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Pursuant to NRS 241.020, the Agenda for the Town Board Meeting has been posted at the following locations. Amargosa Community Center 821 E. Amargosa Farm Road, Amargosa Valley NV, Amargosa Library 829 E. Amargosa Farm Road, Amargosa Valley, NV 89020, Amargosa Clinic, 845 E. Amargosa Farm Road, Amargosa Valley, NV 89020, American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020, U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020, Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020. Support documentation for the items on the agenda, provided to the Town Board is available to members of the public at the Amargosa Valley Town Office 821 E. Amargosa Farm Road, Amargosa Valley, and NV 89020.

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NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office in writing or call (775) 372-5459 prior to the meeting.

AMARGOSA VALLEY TOWN BOARD

1. Pledge of Allegiance

2. Approval of the Agenda for August 24, 2017

Motion: Bob – To approve with the exception of 9B and 9C.

Second: Pat

Vote: Pass 5-0

3. General Public Comment (Three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item.

Trevor Dolby commented on Yucca Mountain and that it continues to be in the news.

Curt Stengel commented on the burned out residences. Said he called code enforcement but got no response or email. He also called Tonopah and got no return call or email. There has been no cleanup on Cook Road. Joe Cohan asked Scott Mattox (Town Administrator) to follow up on Cook Road.

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4. **For Possible Action** – Review and Possible approve minutes of Amargosa Valley Town Board meeting July 27, 2017.

Motion: Pat

Second: Deb

Vote: Pass 5-0

5. **Fire Department Report**

- a. **For Possible Action** – Discussion and Deliberation Fire Department report. *Given by Mike Cottingim.*

- b. **For Possible Action** – Discussion and Deliberation Vouchers

Motion: Bob made motion to approve the vouchers for payment as presented.

Second: Pat

Vote: Pass 5-0

6. **Town Office Report**

- a. **For Possible Action** – Discussion and Deliberation Budget

Motion: Bob made motion to approve budget as presented.

Second: Deb

Vote: Pass 5-0

- b. **For Possible Action** – Discussion and Deliberation Vouchers

Motion: Pat made motion to approve the vouchers for payment as presented.

Second: Bob

Vote: Pass 5-0

- c. **For Possible Action** - Discussion and Deliberation to get bids for the purchase of vinyl flooring and installation for town office and the installation of the remaining vinyl flooring in the entrance way and ice machine room.

Motion: Pat made motion to obtain the bids to complete the above task.

Second: Deb

Vote: Pass 5-0

- d. **For Possible Action** - Discussion and Deliberation to repair or replace the community sign in front of the Community Center.

Motion: Bob made the motion to repair the sign using the bid from High Impact

Second: Jimmy

Vote: Pass 4-0 Nay - Deb

7. Committee Reports

a. Economic Development

- i. **For Possible Action** – Discussion and Deliberation Economic and Tourism Committee Report. *Report was given by Deb Mendyk.*
- ii. For Possible Action – Discussion and Deliberation on applying for a Nevada Tourism Grant that promotes rural Nevada. It is a matching grant and the matching funds would come from the Economic and Tourism budget.

Motion: Pat made the motion to apply for a \$30,000 grant using matching funds from the Economic and Tourism appropriation budget.

Second: Deb

Vote: Pass 5-0

b. Human Resource

- i. For Possible Action – Discussion and Deliberation on the job description for the “Parks and Grounds Maintenance Person”

Motion: Deb made the motion to approve the job description as presented.

Second: Jimmy

Vote: Pass 5-0

Discussion: Bob wanted to know if Richard would be willing to take classes to further his maintenance knowledge. Richard responded with a Yes.

- ii. For Possible Action – Discussion and Deliberation on hiring an Administrative Assistant to fill in at the town office when Town Administrator is absent.

Motion: Pat made a motion to hire an Administrative Assistant for the Town Administrator to work from 8:00 Am to 10:00 AM Monday through Friday and to be in the office to cover for the Town Administrator when he is not in the office.

Second: Deb

Vote: Pass 5-0

c. Events Committee

- i. **For Possible Action** – Discussion and Deliberation on having a Labor Day BBQ using the remaining food from Amargosa Days.

Motion: Bob

Second: Jimmy

Vote: Pass 5-0

- ii. **For Possible Action** – Discussion and Deliberation to approve the printing and mailing of the Labor Day BBQ Flyer.

Motion: Pat

Second: Bob

Vote: Pass 5-0

- iii. **For Possible Action** – Discussion and Deliberation to approve the printing and mailing of the Blood Drive Flyer.

Motion: Pat

Second: Deb

Vote: Pass 5-0

Discussion: Deb – mail with Labor Day flyer (front to back)

d. Cemetery Committee

- i. For Possible Action – Discussion and Deliberation on purchasing a brass plaque for the cemetery.

Motion: Jimmy made the motion to spend up to \$500 for the bronze plaque to be put in the cemetery.

Second: Pat

Vote: Pass 4-0 Nay - Bob

- 8. **Board Member’s Comments** - (This item limited to announcements or Topics/issues proposed for future workshops/agendas).

Deb – Board members need to be careful when they are talking with vendors or contractors so that they do not obligate the Town financially.

Pat – Thanked the Fire Department for all they do for the community.

Joe – Wants the name of the person who is sponsoring the agenda item placed with that item on the agenda.

9. General Business

- a. **For Possible Action** –Discussion and Deliberation AVTB to send letter to

Director of National Wildlife Refuge at Ash Meadows (cc Nye County

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BOCC) regarding who is responsible for maintenance of roads in Ash Meadows for locals and visitors.

Motion: Deb made the motion to submit the letter with a copy to Pam Webster and Tim Carlow.

Second: Jimmy

Vote; Pass 5-0

Discussion: John Koenig said we should contact Tim Carlow in Public Works that he has paperwork from Fish and Wildlife that admits they are responsible for the roads in Ash Meadows.

- b. For Possible Action** – Closure of meeting, pursuant to NRS 288.220 for purposes of discussion regarding labor negotiations, issues and other personnel matters.

Motion: PULLED

Second:

Vote:

- c. For Possible Action** – Discussion and Deliberation on labor negotiations, issues and other personnel matters presented in closed meeting.

PULLED

- d. For Possible Action** – Discussion and Deliberation for AVTB to establish policy for people using Horse Arena to do so at their own risk.

Motion: Bob made the motion that we put off any action and vote until we get more information from the Pahrump Arena on how their policies are written and move this to the September agenda.

Second: Jimmy

Vote: Pass 5-0

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- e. **For Possible Action** – Discussion and Deliberation for AVTB to establish guidelines for sending out “Town Flyers”. Cost, content etc.

Motion: Pat made the motion that the Town should mail out Flyers on special events, announcements, and fund raiser for emergencies.

Second: None

Vote: Died due to no second.

10. **GENERAL PUBLIC COMMENT** (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item.

Trevor Dolby – Read a book on the politics of Rural America titled “The Politics of Resentment” He will make it available to any town board member who would like to read it.

Rebecca – Ash Meadows road is impassable when it rains. The US Post Office is not able to deliver mail for a week after the rain.

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11. For possible Action –Adjournment

Motion:

Second:

Vote:

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a. AFFIDAVIT OF POSTING

STATE OF NEVADA

COUNTY OF NYE

The undersigned, being duly sworn according to law, deposes and says: That he/she is over the age of 21 years; that he/she posted or caused same to be posted, at the places below mentioned, the Agenda for the Amargosa Valley Town Board's Meeting for August 24, 2017, not later than 9:00 a.m. on August 21, 2017. The undersigned further deposes and says: That on or before August 21, 2017, he delivered or caused to be delivered, the notice of the Agenda to the above meeting to the Amargosa Valley office of the United States Postal Service not later than 9:00 a.m.

Scott Mattox

Subscribed and sworn before me
This *day of* , 2017.

NOTARY PUBLIC

POSTED:

Amargosa Community Center 821 E. Farm Road, Amargosa Valley NV
Amargosa Library 829 E. Farm Road, Amargosa Valley, NV 89020
Amargosa Clinic, 845 E. Farm Road, Amargosa Valley, NV 89020
American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020
U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020
Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020