



## AMARGOSA VALLEY TOWN BOARD MEETING

### AGENDA

#### Amargosa Community Center

821 E. Amargosa Farm Road

Thursday

4-26-2018

7:00 P.M.

**Joe Cohan, Chairman**  
**Jimmy Thomas, Vice Chairman**  
**Pat Minshall, Town Clerk**  
**Trevor Dolby, Member**  
**Deb Mendyk, Member**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed.  
**NOTICE:** It is anticipated that the items of business before the Town Board on April 26, 2018 will be fully completed on that date. However, should item(s) not be completed, it is possible item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.

**Public Comment** during the Town Board Meeting on April 26, 2018 will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Pursuant to NRS 241.020, the Agenda for the Town Board Meeting has been posted at the following locations. Amargosa Community Center 821 E. Amargosa Farm Road, Amargosa Valley NV, Amargosa Library 829 E. Amargosa Farm Road, Amargosa Valley, NV 89020, Amargosa Clinic, 845 E. Amargosa Farm Road, Amargosa Valley, NV 89020, American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020, U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020, Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020. Support documentation for the items on the agenda, provided to the Town Board is available to members of the public at the Amargosa Valley Town Office 821 E. Amargosa Farm Road, Amargosa Valley, and NV 89020.

# AMARGOSA VALLEY TOWN BOARD AGENDA

**ITEM # SUBJECT**

**April 26, 2018**

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

**Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office in writing or call (775) 372-5459 prior to the meeting.**

## AMARGOSA VALLEY TOWN BOARD

- 1 Pledge of Allegiance
- 2 Approval of the Agenda for **April 26, 2018**
- 3 **General Public Comment:** (Three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item.
- 4 **For Possible Action** – Review and Possible approve minutes of Amargosa Valley Town Board meeting **March 22, 2018.**
- 5 **Fire Department Report**
  - A. Discussion on Fire Department Report.
  - B. **For Possible Action** – Discussion and Deliberation on approving Town Board member as liaison to the Fire Department (*Trevor Dolby*)
- 6 **Town Office Report**
  - A. Discussion on Budget
  - B. **For Possible Action** – Discussion and Deliberation on approving the Vouchers for payment.
- 7 **Committee Reports**
  - A. **Economic Development** – Discussion on Economic and Tourism Committee Report.
    - i. **For Possible Action** – Discussion and Deliberation on approving Town Board Member as liaison to the Tourism and Economic Development Committee. (*Joe Cohan*)
  - B. **Human Resource** – Discussion on Human Resource Committee Report.



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- B. Closed session pursuant to NRS 241.030 and 241.033 to consider the character and alleged misconduct of Richard Glassow.
  
- C. **For Possible Action** – Discussion and deliberation of administrative action pursuant to NRS 241.034 including but not limited to termination, suspension, demotion, reduction in pay, reprimand, promotion, retention or no action regarding the character and alleged misconduct of Richard Glassow.
  
- D. **For Possible Action** – Discussion and Deliberation on current practice to vote every month to approve Vendor Payments. As the board meets only once a month, we are often late paying bills. Establish a letter of approval to be attached to approved paying by comptroller upon approval by Town Clerk for regular occurring bills. (*Deb Mendyk*)
  
- E. **For Possible Action** – Discussion and Deliberation on establishing an appropriation of \$40,000 of additional monies to build/install a “splash pad” in the park. (*Jimmy Thomas*)
  
- F. **For Possible Action** – Discussion and Deliberation on changes to Ad prices for newsletter (*Pat Minshall*)
  - 1/8 page \$15 in color \$40
  - 1/4 page \$25 in color \$50
  - 1/2 page \$50 in color \$75
  - Full page \$100 in color \$150.00
  - Religious and nonprofit ad’s are free unless in color, then \$50
  - Payment must be made to Town of Amargosa and should accompany Ad
  - For new business 1<sup>st</sup> 1/2 page add is free and color is free
  
- G. **For Possible Action** – Discussion and Deliberation the need to set policy for purchasing both for ordering and credit card purchases. Request that any item exceeding \$300 require a Purchase Requisition to be signed off on by a two board members. (*Deb Mendyk*)

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- H. For Possible Action** – Discussion and Deliberation on using current job descriptions for each Town Employee, establish counseling and performance reviews. (*Deb Mendyk*)
  
- I. For Possible Action** – Discussion and Deliberation since the approval by voters to allow the sale of marijuana not only for medical purpose; but also recreational purpose, with need to update our ordinance. (*Deb Mendyk*)
  
- J. For Possible Action** –Discussion and Deliberation on approving Town Board member as liaison to the Senior Center. (*Trevor Dolby*). ( )

**K. For Possible Action** – Discussion and Deliberation to assist / support the Emergency Communications Center by subsidizing their land line phone account . Fiscal impact : Approx 85 \$/mo for a few months until the town can get it moved onto the town's AT&T phone account as a third line ( town office has 372 5459 , fire Dept has 372 1111 ) . (*Trevor Dolby* )

**10 GENERAL PUBLIC COMMENT** (Three-minute time limit per person.)  
Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item.

**11 For Possible Action**–Adjournment

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**April 26, 2018**

**AFFIDAVIT OF POSTING**

STATE OF NEVADA

COUNTY OF NYE

The undersigned, being duly sworn according to law, deposes and says: That he/she is over the age of 21 years; that he/she posted or caused same to be posted, at the places below mentioned, the Agenda for the Amargosa Valley Town Board’s Meeting for April 26, 2018, not later than 9:00 a.m. on April 23, 2018. The undersigned further deposes and says: That on or before April 23, 2018, he/she delivered or caused to be delivered, the notice of the Agenda to the above meeting to the Amargosa Valley office of the United States Postal Service not later than 9:00 a.m.

\_\_\_\_\_  
Scott Mattox

Subscribed and sworn before me  
This *day of April* , 2018.

\_\_\_\_\_  
NOTARY PUBLIC

**POSTED:**

- Amargosa Community Center 821 E. Farm Road, Amargosa Valley, NV
- Amargosa Library 829 E. Farm Road, Amargosa Valley, NV89020
- Amargosa Clinic, 845 E. Farm Road, Amargosa Valley, NV89020
- American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV89020
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