



## AMARGOSA VALLEY TOWN BOARD MEETING

### AGENDA

#### Amargosa Community Center

821 E. Amargosa Farm Road

Thursday

07-27-2017

7:00 P.M.

**Joe Cohan, Chairman**  
**Bob Little, Vice Chairman**  
**Pat Minshall, Town Clerk**  
**Deb Mendyk, Member**  
**Jimmy Thomas, Member**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed.  
**NOTICE:** It is anticipated that the items of business before the Town Board on July 27, 2017 will be fully completed on that date. However, should item(s) not be completed, it is possible item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.

**Public Comment** during the Town Board Meeting on **July 27, 2017** will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Pursuant to NRS 241.020, the Agenda for the Town Board Meeting has been posted at the following locations. Amargosa Community Center 821 E. Amargosa Farm Road, Amargosa Valley NV, Amargosa Library 829 E. Amargosa Farm Road, Amargosa Valley, NV 89020, Amargosa Clinic, 845 E. Amargosa Farm Road, Amargosa Valley, NV 89020, American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020, U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020, Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020. Support documentation for the items on the agenda, provided to the Town Board is available to members of the public at the Amargosa Valley Town Office 821 E. Amargosa Farm Road, Amargosa Valley, and NV 89020.

**AMARGOSA VALLEY TOWN BOARD AGENDA**

**ITEM # SUBJECT**

**July 27, 2017**

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

**Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office in writing or call (775) 372-5459 prior to the meeting.**

**AMARGOSA VALLEY TOWN BOARD**

**1 Pledge of Allegiance**

**2 Approval of the Agenda for July 27, 2017**

*Motion:* 1) Bob to approve with exception of 9B and 9C  
2) Pat to approve with exception of 9B and 9C and to move 9A to 7C.2  
3) Bob to approve with exception of 9B and 9C.

*Second:* 1) Jimmy  
2) No motion  
3) Jimmy

*Vote:* 1) None  
2) None  
3) Pass 5-0

*Discussion:* 2) No need to move 9A. Can use motion to approve the disposition of the leftover items.

**3 General Public Comment (Three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item.**

**4 For Possible Action – Review and Possible approve minutes of Amargosa Valley Town Board meeting June 22, 2017.**

*Motion:* Pat

*Second:* Bob

*Vote:* Pass 4-0 Joe abstained because he was not here for that board meeting.

**5 Fire Department Report**

- A. **For Possible Action** – Discussion and Deliberation Fire Department Report.

*Motion: No Motion*

*Second:*

*Vote:*

- B. **For Possible Action** – Discussion and Deliberation. Approval of updates for Fire Department Training Area.

*Motion: Jimmy made motion to approve the purchase to update the Fire Department Training area.*

*Second: Bob*

*Vote: Pass 5-0*

*Discussion:*

**6 Town Office Report**

- A. **For Possible Action** – Discussion and Deliberation Budget

*Motion: Pat to approve budget as presented*

*Second: Bob*

*Vote: Pass 5-0*

*Discussion: None:*

- B. **For Possible Action** – Discussion and Deliberation Vouchers

*Motion: Bob to approve the payment of the vouchers*

*Second: Jimmy*

*Vote: Pass 5-0*

*Discussion: Pat: what is the charge of \$619.38 for Broadband service on the VEA bill dated 06/28/17 for the community center?*

*Town Administrator: I don't know but I will check into it. We are not using that service.*

- C. **For Possible Action** – Discussion and Deliberation of email accounts for Town Board members and other town positions.

*Motion: Deb made motion to purchase and use the Microsoft Professional software for our Town email software.*

*Second: Jimmy*

*Vote: Pass 5-0*

*Discussion: Discussion was whether to use Microsoft Professional or Google G-Suite for our email software. With Microsoft we also get their Outlook, Word, Excel, PowerPoint, OneNote, Plus Access, and Publisher for PC. A problem for the town board and town administrator has been getting attachments from each other and not being able to open them. The Microsoft version will give us all the same software and should help eliminate that problem.*

- D. **For Possible Action** – Discussion and Deliberation to repair or replace the community sign in front of the Community Center.

*Motion: No motion*

*Second:*

*Vote:*

*Discussion: Town Administrator instructed to check with insurance company about financial help with repairing or replacing the sign.*

## 7 Committee Reports

### A. Economic Development

- 1) **For Possible Action** – Discussion and Deliberation Economic and Tourism Committee Report.

**No report.** There was no meeting in July.

### B. Human Resource

- 1) **For Possible Action** – Discussion and Deliberation on the job description for the “Parks and Grounds Maintenance Person”

*Motion: No motion*

*Second:*

*Vote:*

*Discussion: The job description has been sent back to the HR committee for update and completion.*

**C. Events Committee**

**1) For Possible Action** – Discussion and Deliberation. AVTB to authorize re formation of events committee as an Advisory Committee to AVTB. Rebecca Hutchinson as Chairman, Ann Bartley as Vice Chairman and Maurie Choate as Clerk

*Motion: Pat made motion to accept*

*Second: Deb*

*Vote: Pass 5-0*

*Discussion: None*

**2) For Possible Action** – Discussion and Deliberation. AVTB to authorize Events Committee to stage Back to School Family day in Park on August 12 and to use Hamburgers, Hot Dogs, Buns, Condiments, Soda, Water left over from Amargosa Days at no cost to help promote event. Also AVTB to authorize Events Committee to spend up to \$100.00 for any extra supplies.

*Motion: Pat to approve request as written.*

*Second: Jimmy*

*Vote: Pass 5-0*

*Discussion: None*

**3) For Possible Action** – Discussion and Deliberation. AVTB to authorize Events Committee to stage Halloween Celebration on October 31, 2017 with a budget of \$1,000.00.

*Motion: None*

*Second:*

*Vote:*

*Discussion: Committee directed to get donations and prepare a budget for the event and then present to Board.*

**8 Board Member’s Comments - (This item limited to announcements or Topics/issues proposed for future workshops/agendas).**

**Deb:** Office not covered during day when Town Administrator is not in office (vacation, sick, etc.). We need to have coverage.

**Pat:** 4<sup>th</sup> of July was a great success. Other towns are using our medical clinic because theirs have been shut down. This is causing long wait times at our clinic.

**9 General Business**

**A. For Possible Action** –Discussion and Deliberation of selling the food items left over from Amargosa Days.

*Motion: None*

*Second:*

*Vote:*

*Discussion: Food was given to events committee. If there is anything left over put this back on the next agenda.*

**B. For Possible Action** – Closure of meeting, pursuant to NRS 288.220 for purposes of discussion regarding labor negotiations, issues and other personnel matters. **Pulled**

**C. For Possible Action** – Discussion and Deliberation on labor negotiations, issues and other personnel matters presented in closed meeting. **Pulled**

**D. For Possible Action** – Discussion and Deliberation. Approval of Rental cost of gym for upcoming school year for Nye County School District.

*Motion: Pat to approve the invoice.*

*Second: Bob*

*Vote: Pass 5-0*

*Discussion:*

**10 GENERAL PUBLIC COMMENT** (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item.

**AMARGOSA VALLEY TOWN BOARD AGENDA**

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**ITEM #    SUBJECT**

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**July 27, 2017**

**11    For possible Action –Adjournment**

*Motion:     Bob*

*Second:     Jimmy*

*Vote:        Pass 5-0*

**AMARGOSA VALLEY TOWN BOARD AGENDA**

**ITEM # SUBJECT**

**July 27, 2017**

**AFFIDAVIT OF POSTING**

STATE OF NEVADA

COUNTY OF NYE

The undersigned, being duly sworn according to law, deposes and says: That he/she is over the age of 21 years; that he/she posted or caused same to be posted, at the places below mentioned, the Agenda for the Amargosa Valley Town Board’s Meeting for July 27, 2017, not later than 9:00 a.m. on July 24, 2017. The undersigned further deposes and says: That on or before July 24, 2017, he delivered or caused to be delivered, the notice of the Agenda to the above meeting to the Amargosa Valley office of the United States Postal Service not later than 9:00 a.m.

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Scott Mattox

Subscribed and sworn before me  
This *day of* , 2017.

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NOTARY PUBLIC

**POSTED:**

Amargosa Community Center 821 E. Farm Road, Amargosa Valley NV  
Amargosa Library 829 E. Farm Road, Amargosa Valley, NV 89020  
Amargosa Clinic, 845 E. Farm Road, Amargosa Valley, NV 89020  
American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020  
U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020  
Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020