



## AMARGOSA VALLEY TOWN BOARD MEETING

### AGENDA

#### Amargosa Community Center

821 E. Amargosa Farm Road

Thursday

1-25-2017

7:00 P.M.

**Joe Cohan, Member**  
**Trevor Dolby, Member**  
**Deb Mendyk, Member**  
**Pat Minshall, Member**  
**Jimmy Thomas, Member**

**NOTE:** Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed.  
**NOTICE:** It is anticipated that the items of business before the Town Board on January 25, 2018 will be fully completed on that date. However, should item(s) not be completed, it is possible item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.

**Public Comment** during the Town Board Meeting on January 25, 2018 will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Pursuant to NRS 241.020, the Agenda for the Town Board Meeting has been posted at the following locations. Amargosa Community Center 821 E. Amargosa Farm Road, Amargosa Valley NV, Amargosa Library 829 E. Amargosa Farm Road, Amargosa Valley, NV 89020, Amargosa Clinic, 845 E. Amargosa Farm Road, Amargosa Valley, NV 89020, American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV 89020, U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV 89020, Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020. Support documentation for the items on the agenda, provided to the Town Board is available to members of the public at the Amargosa Valley Town Office 821 E. Amargosa Farm Road, Amargosa Valley, and NV 89020.

# AMARGOSA VALLEY TOWN BOARD AGENDA

**ITEM # SUBJECT**

**January 25, 2018**

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

**Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office in writing or call (775) 372-5459 prior to the meeting.**

## AMARGOSA VALLEY TOWN BOARD

**1 Pledge of Allegiance**

**2 Approval of the Agenda for January 25, 2018**

*Motion: Jimmy Thomas made the motion to approve the agenda after pulling items 10A, 10B, 10H, 10J and move item 8B to 10N.*

*Second: Trevor Dolby*

*Vote: Pass 5-0*

**3 General Public Comment:** (Three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item.

*James Kirk the Planning and Environmental Coordinator for BLM gave a brief talk about the upcoming changes and the opportunity for citizens to attend the open meetings and make their opinions heard.*

**4 For Possible Action – Discussion and Deliberation on the nomination and election of AVTB Officers.**

**A. Chairman**

*Motion: Pat Minshall nominated Joe Cohan*

*Second: Jimmy Thomas*

*Vote: Pass 4-1 Deb Mendyk voted no*

*Discussion: Deb Mendyk said she felt Joes medical issues prevented him from be able to do a good job as Chairman.*

**B. Vice Chairman**

*Motion: Pat Minshall nominated Jimmy Thomas*

*Second: Trevor Dolby*

*Vote: Pass 5-0*

*Discussion:*

C. Town Clerk

*Motion: Jimmy Thomas nominated Pat Minshall*

*Second: Trevor Dolby*

*Vote: Pass 4-1 Deb Mendyk voted no.*

*Discussion:*

**5 For Possible Action** – Review and Possible approve minutes of Amargosa Valley Town Board meeting **December 14, 2017.**

*Motion: Deb Mendyk made the motion to approve*

*Second: Jimmy Thomas*

*Vote: Pass 4-0 Trevor Dolby abstained*

**6 Fire Department Report**

**A. For Possible Action** – Discussion and Deliberation Fire Department Report.

*Richard Glassow gave the report.*

**7 Town Office Report**

**A. For Possible Action** – Discussion and Deliberation Budget

*Motion: Deb Mendyk made the motion to approve*

*Second: Jimmy Thomas*

*Vote: Pass 5-0*

*Discussion: Pat Minshall wants the town administrator to look into the parks expenditures. Thinks the 40% from lodging tax should not be used for normal operation but rather for park programs. Also look into account 26101-97-26-95-5910 TRANSFER TO OTHER FUNDS; there is a negative balance due to expenditures but no appropriations.*

**B. For Possible Action** – Discussion and Deliberation Vouchers

*Motion: Pat Minshall made the motion to approve the payment of the vouchers*

*Second: Jimmy Thomas*

*Vote: Pass 5-0*

*Discussion:*

**C. For Possible Action** – Discussion and Deliberation to approve the 2017 Audit completed by Daniel C McArthur, LTD CPA.

*Motion: Deb Mendyk*

*Second: Pat Minshall*

*Vote: Pass 5-0*

*Discussion:*

**D. For Possible Action** – Discussion and Deliberation on assigning a backup to the Town Clerk to approve Eden computer entries.

*Motion: Jimmy Thomas made the motion to make Deb Mendyk the backup to the Town Clerk*

*Second: Pat Minshall*

*Vote: Pass 5-0*

*Discussion:*

**8 Committee Reports**

**A. Economic Development – Discussion and Deliberation on Economic and Tourism Committee Report.**

i. **For Possible Action** – Discussion and Deliberation on approving the Amargosa Days 2018 budget.

*Motion: Jimmy Thomas made the motion to approve the Amargosa Days 2018 budget as submitted.*

*Second: Trevor Dolby*

*Vote: Pass 5-0*

*Discussion:*

**B. Human Resource – Discussion and Deliberation on Human Resource Committee Report.**

- i. **For Possible Action** – Discussion and Deliberation to run ads and search for a Fire Department’s Administrator and Light Duty Maintenance person.

*Motion: Jimmy Thomas*

*Second: Deb Mendyk*

*Vote: Pass 5-0*

*Discussion:*

- ii. **For Possible Action** – Discussion and Deliberation to run ads and search for a Fire Department’s Fire Chief and Light Duty Maintenance person.

*Motion: Pulled*

*Second:*

*Vote:*

*Discussion:*

- iii. **For Possible Action** – Discussion and Deliberation to run ads and search for a Fire Department’s Administrator and Certified Trainer.

*Motion: Pulled*

*Second:*

*Vote:*

*Discussion:*

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- iv. **For Possible Action** – Discussion and Deliberation on selecting the Town Administrative Assistant from the list of applicants.

*Motion: Jimmy Thomas made the motion to select Alejandra Tom for the position.*

*Second: Pat Minshall*

*Vote: Pass 5-0*

*Discussion:*

- v. **For Possible Action** – Discussion and Deliberation on the rate of pay for the Town Administrative Assistant.

*Motion: Pat Minshall made the motion to pay \$12 per hour*

*Second: Jimmy Thomas*

*Vote: Pass 5-0*

*Discussion:*

- vi. **For Possible Action** – Discussion and Deliberation on the start date for the Town Administrative Assistant.

*Motion: Pat Minshall made the motion for her to start on Monday, January 28.*

*Second: Jimmy Thomas*

*Vote: Pass 5-0*

*Discussion:*

- C. Events Committee**– Discussion and Deliberation on Events Committee report.

*Pat Minshall – Chili Cook off at church*

- D. Cemetery Committee**– Discussion and Deliberation on Cemetery Committee report.

*None*

- E. Planning Committee**– Discussion and Deliberation on Planning Committee report.

*None*

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**9 For Possible Action** - Board Member's Comments (This item limited to announcements or Topics/issues proposed for future workshops/agendas).

*Deb Mendyk: We need people to volunteer to be on the Planning Committee*

*Trevor Dolby: 1. Funeral for Wayne Rose with reception at Longstreet*

*2. Please click follow on the Fire Department Facebook page and you will see the reports we post.*

*3. They are testing the Fusion Reactor at the Test Site.*

*4. \$4 million paid in taxes from marijuana.*

*5. Air Force wants more land for their ranges near Beatty and Las Vegas.*

*6. Two seats on the Town Board up for election this year; Joe's and Trevor's.*

*7. I did not get elected; I was selected by the Nye County Board of Commissioners to replace Bob Little who resigned for health reasons.*

*Pat Minshall: 1. Theresa Sullivan thanked the Town for the money it gave to Beatty High School for the student trip to Washington D.C.*

*2. There is nothing set for our kids recreation for the summer.*

*Jimmy Thomas: I am going to research Splash Pads to put in the park for our kids.*

**10 General Business**

**A. For Possible Action** –Closure of meeting, pursuant to NRS 288.220 for purposes of discussion regarding labor negotiations, issues and other personnel matters.

*Pulled*

**B. For Possible Action**– Discussion and Deliberation on labor negotiations, issues and other personnel matters presented in closed meeting.(*To discuss replacing Scott Mattox as Richard Glassow's Supervisor*)(*Pat Minshall*)

*Pulled*

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- C. For Possible Action** – Discussion and Deliberation. Set dates for AVTB meetings in 2018. (*Scott Mattox*)

February	22	March	22
April	26	May	24
June	28	July	26
August	23	September	27
October	25	November	15
December	13		

*Motion: Pat Minshall*

*Second: Deb Mendyk*

*Vote: Pass 5-0*

*Discussion:*

- D. For Possible Action** – Discussion and Deliberation on hiring Bruce Jensen as a Temporary Fire Safety/Light Maintenance for Fire Department. (*Deb Mendyk*)

*Motion: Deb Mendyk made the motion to hire Bruce Jensen to work 4 hours a day Monday through Friday at \$16 an hour on a temporary basis for 90 days starting Monday, January 28.*

*Second: Pat Minshall*

*Vote: Pass 5-0*

*Discussion:*

- E. For Possible Action** – Discussion and Deliberation on HR committee to search and advertise for temporary “Fire Administrator/Light Duty” and search/advertise for Fire Administrator/trainer. (*Pat Minshall*)

*Motion: Pat Minshall is putting this on hold.*

*Second:*

*Vote:*

*Discussion:*



- F. For Possible Action** – Discussion and Deliberation for Scott Mattox to attend the Tyler Eden Conference in Boston from April 21 to April 23, 2018. Approximate cost is: \$925 for conference registration, \$1,255 for flight, \$1,200 for hotel and \$375 for meals for a total of \$3,755. (*Scott Mattox*)

*Motion: Deb Mendyk made the motion to send Scott Mattox to the conference.*

*Second: None*

*Vote: Died for lack of a second*

*Discussion:*

- G. For Possible Action** – Discussion and Deliberation for Deb Mendyk to attend the Tyler Eden Conference in Boston from April 21 to April 23, 2018. Approximate cost is: \$925 for conference registration, \$1,255 for flight, \$1,200 for hotel and \$375 for meals for a total of \$3,755.

*Motion: No Motion*

*Second:*

*Vote: Died for lack of a motion*

*Discussion:*

- H. For Possible Action** – Discussion and Deliberation on hiring a company that specializes in inventories to conduct a professional inventory of the Town’s property. (*Jimmy Thomas*)

*Motion: Pulled by Jimmy Thomas*

*Second:*

*Vote:*

*Discussion:*

- I. For Possible Action** – Discussion and Deliberation on creating a committee or team of volunteers to inventory all Town Property. Committee or Team should be Chaired or led by Pat Minshall. (*Jimmy Thomas*)

*Motion: Jimmy Thomas made the motion to put Pat Minshall in charge of finding volunteers to help her conduct a complete inventory of the Town's property and equipment.*

*Second: Trevor Dolby*

*Vote: Pass 5-0*

*Discussion:*

- J. For Possible Action** – Discussion and Deliberation on accepting the Amendment to paragraph 3 of the International Outdoors Chamber of Commerce membership agreement pertaining to Media and Printing. *(Pat Minshall)*

*Pulled by Pat Minshall*

- K. For Possible Action** – Discussion and Deliberation on request Kameron Hawkins and the IOCC return the \$2500 paid to him by the town to print our newsletter. *(Pat Minshall)*

*Motion: Pat Minshall made the motion that the Town Administrator send a letter to Kameron requesting our \$2,500 back for contract violation.*

*Second: Trevor Dolby*

*Vote: Pass 4-1 Deb Mendyk opposed.*

*Discussion:*

- L. For Possible Action** – Discussion and Deliberation on spending no more than \$1,200 to buy and install a mini split HVAC unit in the Town Office. *(Pat Minshall)*

*Motion: Pat made the motion that we pay no more than \$1,200 for purchase and installation of a split HVAC unit in the Town Office.*

*Second: Trevor Dolby*

*Vote: Pass 5-0*

*Discussion:*

- M. For Possible Action** – Discussion and Deliberation on selecting and sending a representative to the Nevada Department of Taxation Conference on February 2, 2018. (*Deb Mendyk*)

*Motion: Jimmy made the motion that we send Trevor Dolby to Carson City for the taxation conference and pay his gas and meals.*

*Second: Deb Mendyk*

*Vote: Pass 5-0*

*Discussion:*

- 11 GENERAL PUBLIC COMMENT** (Three-minute time limit per person.)  
Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item.

*None*

- 12 For Possible Action**–Adjournment

*Motion: Jimmy Thomas*

*Second: Pat Minshall*

*Vote: Pass 5-0*

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**January 25, 2018**

**AFFIDAVIT OF POSTING**

STATE OF NEVADA

COUNTY OF NYE

The undersigned, being duly sworn according to law, deposes and says: That he/she is over the age of 21 years; that he/she posted or caused same to be posted, at the places below mentioned, the Agenda for the Amargosa Valley Town Board’s Meeting for January 25, 2018, not later than 9:00 a.m. on January 20, 2018. The undersigned further deposes and says: That on or before January 20, 2018, he/she delivered or caused to be delivered, the notice of the Agenda to the above meeting to the Amargosa Valley office of the United States Postal Service not later than 9:00 a.m.

\_\_\_\_\_  
Scott Mattox

Subscribed and sworn before me  
This *day of January* , 2018.

\_\_\_\_\_  
NOTARY PUBLIC

**POSTED:**

Amargosa Community Center 821 E. Farm Road, Amargosa Valley NV  
Amargosa Library 829 E. Farm Road, Amargosa Valley, NV89020  
Amargosa Clinic, 845 E. Farm Road, Amargosa Valley, NV89020  
American First National Bank, 1600 S. Highway 373, Amargosa Valley, NV89020  
U.S. Post Office 750 E. Sage Avenue, Amargosa Valley, NV89020  
Amargosa Senior Center, 443 E. Desert Seniors Lane, Amargosa Valley, NV 89020